



ADDENDUM #1 - RFQ/P 2021 -022 REQUEST FOR
QUALIFICATIONS/PROPOSALS FOR ARCHITECTURAL SERVICES
For Oceanside Unified School District

NOTICE TO PROPOSERS
ADDENDUM #1

RFP #2021-022 Architectural Services for Oceanside Unified School District

Oceanside Unified School District

The following changes, additions, deletions, clarifications or corrections shall become part of the Request for Proposals for the above listed project. This Addendum #1 forms a part of the RFQ document and modifies the original documents. **Addendum #1 MUST be Acknowledged using the form provided in the RFQ.** Failure to do so may subject response to disqualification.

There are two (2) exhibits to this Addendum.

- a. Exhibit A is the list of pre-proposal attendees.
- b. Exhibit B **REPLACES** Page 1 of Attachment D of the RFQ.
- c. Exhibit C is the Presentation at the Pre-proposal meeting 2/16/21.

	Oceanside Unified School District	PROGRAM MANAGER: CCM/MAAS
	Architectural Services	Program Manager: Penny McGrew
No.	RFQ QUESTION	RFQ RESPONSE
1	Please confirm the District would like hard copies delivered.	<p>Replace Section 7 B with the following: Submit One (1) original, with wet signature, four complete hard copies (4) of the SOQ and one (1) copy as a digital file, PDF format on a usb flash drive, in a sealed envelope with the following clearly marked on the outside.</p> <ol style="list-style-type: none"> a. "Consultant's Firm Name" b. Oceanside Unified School District c. "Statement of Qualifications for d. RFQ No. 2021-022 Architectural Services".
2	Page 8, 8.1 Cover Letter of Interest, item G states a "wet signature." Is the wet signature required on all 5 copies or just 1?	See response No.1
3	Page 10, 8.5E – "monthly fees." Please define.	<p>On page 10, Section 8.5 E, replace with the following: E. Consultants shall specifically include hourly rates for full-time services in their SOQ for the following:</p> <ol style="list-style-type: none"> a. Professional Staff b. Support Staff; c. Clerical Staff; <p>Overtime and Weekend Rates for the above, if</p>

		applicable.
4	Page 13, 8.8A, states "California State Chancellor's Office." – Please advise if this was included in error or how it relates to K12.	Any reference to the California State Chancellors Office and its requirements, were included in error. Oceanside Unified School District is a K-12 District. OPSC experience is preferred, but all education experience will be considered.
5	Page 13, 8.8B, states "Developing and preparing five (5) year project plans." Please advise if this was included in error or how it relates to K12.	See response No.4.
6	Page 13, 8.8C, states" Initial Project Proposals (IPPs) and Final Project Proposals (FPPs). Please advise if this was included in error or how it relates to K12.	See response No.4
7	Item 8.5 (e) - Are hourly rates/monthly fees required only for the responding firm – or for responding firm's outside consultants also?	For purposes of this RFQ, outside consultants' hourly rates are not necessary.
8	Item 8.7 (g) requests "Registrations and Certifications", please verify what is desired. Copy of current license(s) that firm is operating under? Are these also required of outside consultants?	Any California registration and certification carried by your firm should be included.
9	Item 8.8 A and 8.8 C references experience with the State Chancellor's Office and the preparation of IPP's and FPP's normally prepared for junior college projects. Is this experience relevant to this RFQ for K-12 work? If yes, can you provide more explanation?	See response No.4
10	Do outside consultants need to complete Attachment B - Drug-Free Workplace Certification or Attachment C - Non-Collusion Affidavit?	For purposes of this RFQ, outside consultants do not need to complete Attachment B and C forms.
11	We can identify three elementary schools that look like they're located on base at Camp Pendleton (North Terrace, Santa Margarita, and Stuart Mesa Elementary Schools). Can you clarify whether these schools are considered to be on federal land? If so, what federal funds do they currently get and are there any restrictions or rules on modernizing those schools?	These schools are on the military base which is federal property. Current federal funding is reserved for operational costs. The District is on a waiting list for a grant for one campus. Those funds would augment the bond funds. There are no federal restrictions on capital improvements for these schools, however coordination will be required with base facilities personnel.
12	Page 4, Article III A. 3. B – Sustainability/LEED Analysis: Is the Project Architect being LEED GA certified meet the requirement for LEED Accreditation?	LEED GA is acceptable; however, please highlight higher tier credentials within the firm that could be called upon should the need arise.
13	Does the District know what delivery methods will be used for the upcoming projects?	The District has not made a determination at this time.
14	Could the District share the list of names/firms that attended the pre-proposal meeting?	The virtual sign in sheet for the mandatory pre-proposal meeting is attached as Exhibit A.

15	Will the sign in sheet be provided?	See response No. 14
16	On page 4, section 2.08 Exceptions and Deviations, it states "exceptions or deviations must be segregated as a separate element of the SOQ under heading Exceptions and Deviations," however, on page 9, 8.1 Cover Letter of Interest, sub section H, it states "if given the opportunity to contract with the District, [INSERT FIRM'S NAME] has no objections to the use of the Agreement other than as follows:" Is the District looking for a complete list of exceptions and deviations with explanations in its own section, or in the cover letter? If we need to include them in the cover letter, would the District consider increasing the page limit to exceed 1 page?	The required statement in 8.1 references the contract. Section 2.08 is intended to present alternative approaches to meet the District's work requirements. Please insert the appropriate statement in the cover letter as outlined in the RFQ. Should your contractual exceptions be extensive and exceed the one-page limit for the cover letter, you may add those exceptions under a separate element titled "Exceptions and Deviations" as outlined in Section 2.08.
17	Should the exceptions and deviations be included in the cover letter section as stated in Section H, or in a "separate element of the SOQ under the heading "Exception and Deviation" as stated in General Instructions 2.08 on Page 4.	See response No. 16
18	On March 9th, what office hours will be held for package drop off? Additionally, will office hours be held the day prior (3/8) for package drop-off the day before the deadline?	Packages may be dropped off at the bond office (Building E) and T-F, 8 – 4:30 pm and up until 3 pm on March 9, 2021.
19	In lieu of a wet ink signature, would a scan of the signed documents be considered for the original copy?	See response No.1
20	Under Section 8.9 Insurance, the District requires General Liability and Automobile Liability with limits of \$2 million. Would the District be willing to accept limits of \$1 million for each and a \$5 million Umbrella Policy to be utilized to achieve the higher limits?	The agreement, which is the source of the insurance requirements, is provided as part of the RFQ for context in providing a knowledgeable response. If this would be an exception that your firm would like to acknowledge, please do so under the cover letter statement as outlined in Section 2.08.
21	In Section 8.9, the RFQ states that all insurance shall be on an occurrence basis and should name the District as additional insured. Professional Liability policies are not available on a per occurrence basis for Architect firms. Is the District willing to accept a per claims-based policy for professional liability insurance? Professional liability policies are for the named insured only (we cannot name the District as additional insured on this type of policy).	Section 8.9 Shows that Professional Liability is Not less than \$2,000,00 PER CLAIM.
22	Attachment D, Consultant Declaration Form, the insurance limits stated on Attachment D conflict with Section 8., Insurance. Please clarify what the District is looking for on limits?	Please provide insurance limits as outlined in Section 8.9. And Article XII Section C of the agreement. See Comment at top of Addendum "Exhibit B REPLACES Page 1 of Attachment D of the RFQ." This will correct the limits on the form.
23	Page 7 of the RFQ requests five hard copies and one copy as a digital file, but page 8 of the RFQ suggests we include a wet signature for an original copy. Can the District confirm they solely want five hard copies	See response No.1

	and an electronic copy, no original copies?	
24	Are hourly rates required for consultants?	Not at this time.
25	Are the Tabs required to be numbered in a specific way? For example, the <i>Required Content</i> is described in the RFQ starting with 8.1, 8.2, etc? Would you prefer the Tabs to start with Tab 8.1?	For the tabs, disregard the “8” and begin with “1” Cover Letter of interest.
26	Some Tab sections are quite extensive. Should these be broken into Sub-Tabs?	We will leave this up to the individual firm on how they present their requested information. Tabs will not be counted against the page limit.
27	Regarding Question 8.7 Personnel – Item #D-k: <i>“Consultants must provide a statement that all proposed participants will meet or exceed the minimum qualifications specified herein.”</i> Do you require this statement from consultants outside of our firm, such as Civil Engineers, Structural Engineers, etc? Or just from our architectural firm?	8.7 k specifically asks for <u>all</u> participants..., the district would like this statement to be all encompassing for any personnel that would be assigned on a project.
28	Question 8.8 Regulatory Offices – A. <i>California State Chancellor’s Office</i> - This was discussed during the Zoom call; please reconfirm we should highlight our OPSC experience here?	See response No.4
29	<i>Attachment D – Consultant Declaration:</i> do you require this form from consultants outside of our firm, such as Civil Engineers, Structural Engineers, etc? Or just from our architectural firm?	Not at this time.
30	Any other Attachments required from Consultants outside of our architecture firm? (i.e. – Civil Engineer, Structural Engineer, etc.)?	Not at this time.
31	Will the presentation (pdf) be available?	The pre-proposal presentation is Exhibit C of this addendum.
32	Will this presentation/meeting recording be available for review after today?	See response No. 31. No recording is available.
33	Will you be sending the slide show to all attendees as an addendum to RFQ?	See response No. 31

34	Will the RFQ selection “score card” be made available?	No.
35	What disciplines would you like us to include for subconsultants?	Please include the subconsultants that your firm might engage for the modernization of a K-12 campus.
36	Where do you detail the MBE/SBE requirements? Is there a preference for DVBE? (veteran owned)?	There is no specific requirement for MBE/SBE/DVBE outlined in the RFQ.
37	What do you consider local?	<ul style="list-style-type: none"> a. Within Oceanside Unified School District Boundaries b. Within Oceanside City Limits c. Within North County d. Within San Diego County
38	To expand on the ‘local’ question: City of Oceanside/North County/San Diego County etc	See response No. 37
39	Who was awarded the Master Plan? Are they eligible for projects?	DLR Group was awarded the Master Plan Services and per the Master Plan RFQ Addendum #1, they are not excluded from participating in the Architectural Services RFQ process.

END OF ADDENDUM #1

RFQ 2021-021 Architectural Services for Oceanside Unified School District Pre-Proposal Meeting Attendance 2/16/2021

Firm	Contact
Alpha Studio Design Group	Paul Gallegos
Architects Mosher Drew	Audrey Stratton Daniel Dubrow
AVRP Studios	Kimberly Smith Randy S Robbins
CA+SA Studio	Eliana Montoya Trent Sommers
CO Architects	Liz Wheeler Michael Stebbins
Davy Architecture, Inc.	April Sweet
Delawie	Joe Holland
Design-West Engineering	Shannon Stewart
DLR Group	Andrew Thompson Khary Knowles Josh Bruce
Glumac	Kelly Michajlenko
HED	Rachel Emme Carr Jennette La Quire
HMC Architects	Kyle Peterson Debra Holladay Kelly Morrison
HPI Architecture	Mylene Tabing Katie Gorman Daphne Robinson
IBI Group Architects	Maurice Macare
JCJ Architecture	Daniel Clark
Johnson Favaro	Angela Cardenas
KTUA	Sharon Singleton
Lionakis	Laura Knauss Steve Kendrick
Little	Jay Tittle Jim Cordova
Lord Architecture, Inc.	Katherine Lord
LPA, Inc	Jim Kisel Katie Nilmeier Melanie Berisha
Marca.tects	Lauren Corke
MGPA Architects	Rob Smith Lorie Culp
Morrissey Associates	Kevin Wilkeson
obr Architecture	Anney Rosenthal-Hall
PBK-WLC	Christina Mannion Chuck Forte
PJHM	Char Yarnell
Platt Whitelaw	Melissa Fraser
Roesling Nakamura Terada Architects	Gemma Hsiueh Randy W Robbins Caroline Jones
Ruhnau Clarke Architects	Michelle Stewart Paul Gill
SGPA Architecture and Planning	Jane Lee
Sprotte+Watson Architecture and Planning	Patty Sprotte
SVA Architects	Judy Cheng Christopher Bradley
Westberg White	Alexandria Bauer

Attachment D - Revised

CONSULTANT DECLARATION

Service Categories Prequalifying for: _____

Consultant (legal name of entity): _____

Address: _____

Phone: _____ Fax: _____

Email: _____

Type of Firm: Individual ☐ Corporation ☐ Partnership ☐ Other (Specify) ☐

Tax I.D. No.: _____ Date of Business Formed: _____

Date Incorporated (if applicable): _____ State of Incorporation: _____

OWNERS, OFFICERS AND PRINCIPALS			
Name	Years with Firm	Position	% of Ownership

Consultant has attached a Certificate of Insurance demonstrating a valid insurance policy with policy limit of at least \$2,000,000 per occurrence and \$2,000,000 aggregate or has attached a letter from their insurer that such policy limits will be secured in the event that the Consultant is awarded the project.

Yes _____ No _____

Consultant has attached verification of a current workers' compensation insurance policy as required by the Labor Code or is legally self-insured pursuant Labor Code Section 3700 et. seq.

Yes _____ No _____

If answering 'yes' to any of the below listed questions, explain on a separate signed page.

Has there been any change in the control of the firm in the last five years?

Yes _____ No _____

Have you/the Firm declared bankruptcy or been placed in receivership within the past ten years?

Yes _____ No _____



ARCHITECTURAL SERVICES RFQ# 2021-022

MANDATORY PRE-PROPOSAL MEETING

FEBRUARY 16, 2021 10:00AM



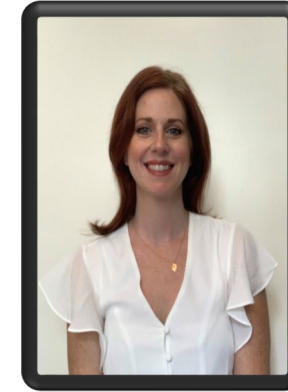
A Joint Venture



Penny McGrew –
Program Manager



Nick McGrew –
Deputy Program Manager



Ashley Gerhard –
Technology/Program
Support

INTRODUCTIONS

IF YOU HAVE NOT ALREADY, PLEASE SELECT “ASHLEY” IN THE CHAT AND PROVIDE YOU FIRMS NAME
AND YOUR NAME FOR MANDATORY ATTENDEES LIST

<i>DISTRICT INFO</i>	<i>MEASURE W</i>	<i>PROJECTS</i>	<i>RFQ PROCESS</i>	<i>SOQ SUBMISSION</i>
<i>HISTORIC INFORMATION</i>	<i>MASTER PLAN</i>	<i>POTENTIAL PROJECTS</i>	<i>RFI</i>	<i>REQUIREMENTS</i>
<i>NUMBER OF SCHOOLS</i>	<i>TIMING</i>	<i>PROJECT SIZE</i>	<i>ADDENDA</i>	<i>DO'S AND DON'TS</i>
<i>STUDENT POPULATION</i>		<i>TIMELINE</i>	<i>DEADLINE AND REQUIREMENTS</i>	

Architectural Services RFQ 2021- 022



DISTRICT INFO

Number of schools: 23

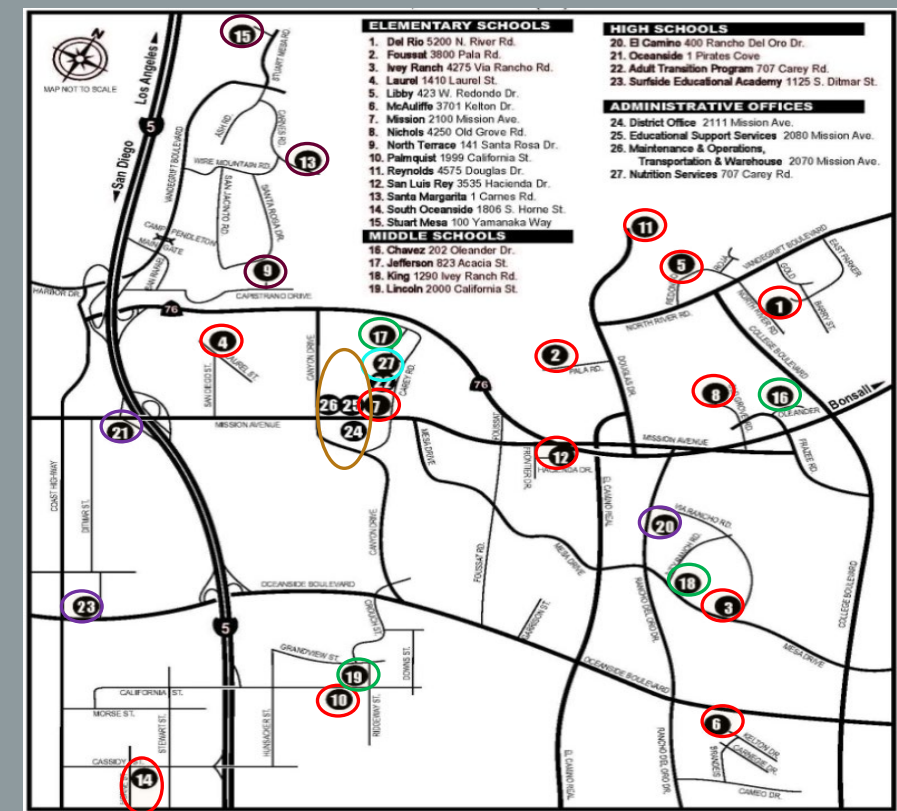
- 16 Elementary Schools
- 4 Middle Schools
- 2 Comprehensive High Schools
- 1 Alternative High School

Student population: 17,617 STUDENTS

- 59.05% Hispanic
- 22.98% White
- 4.31% African American
- 13.67% Other

Facilities Historic Info

- 2000 – Prop G \$125M
- 2008 – Prop H \$195M
- 2020 – Measure W \$165M



Architectural Services RFQ 2021- 022



PROP G & PROP H



VISUAL TIMELINE
Projects completed as part of propositions G & H displayed by year



Architectural Services RFQ 2021- 022



MEASURE W

- FACILITIES MASTER PLAN
- TIMING

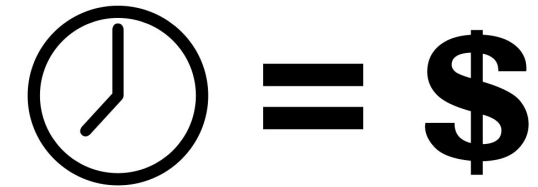


Architectural Services
RFQ 2021- 022



PROJECTS

- Potential Projects
- Project Size
- Timeline
- Other Funding Sources



Architectural Services
RFQ 2021- 022



RFQ PROCESS

QUESTIONS DUE FEBRUARY 23, 2021 5:00PM ASHLEY.GERHARD@OSIDE.US

ADDENDA POSTED ON WEBSITE FEBRUARY 26, 2021 (ACKNOWLEDGEMENT REQUIRED)

STATEMENT OF QUALIFICATIONS DUE MARCH 9, 2021 2:00PM (NO EXTENSION)

HARDCOPY REQUIREMENT (NO ELECTRONIC SUBMISSION)

Architectural Services
RFQ 2021- 022



RFQ PROCESS

Scheduled Activities	Dates
RFQ Advertised – 1 st Advertisement to prospective Consultants.	January 27, 2021
RFQ Advertised – 2 nd advertisement to prospective Consultants.	February 3, 2021
<u>Mandatory</u> Pre-Proposal Meeting.	February 16, 2021@10 a.m. via this ZOOM link
Last day to submit SOQ questions.	February 23, 2021 @ 5:00 p.m. via email pennymcgrew@maasco.com AND ashley.gerhard@oside.us
Last day to respond to SOQ questions.	February 26, 2021 @ 5:00 p.m. via Addendum
<u>SOQ Submittal Deadline</u>	March 09, 2021 @ 3:00 p.m. 2111 Mission Ave. Oceanside, CA 92058
SOQs reviews by Selection Committee to be placed in the District Pool.	March 10, 2021- March 17, 2021
Information to the Board of Trustees.	April 13, 2021
Notification to Short-Listed Firms	April 1, 2021

**NOTIFICATION TO POOL APRIL 1,
2021**

Architectural Services RFQ 2021- 022



SUBMISSION DISCUSSION

**support local
businesses**



- OUSD IS K-12
 - ANY ED EXP OK, K-12 PREFERRED, CCD OK.
 - KNOWLEDGE OF OUSD
 - LOCAL IS A BONUS, NOT A REQUIREMENT (SBE/MBE ENCOURAGED)
 - RELEVANT SIMILAR EXPERIENCE (WHO ARE YOU AND WHAT HAVE YOU DONE LIKE OUSD)
 - FOLLOW THE OUTLINE IN THE RFQ
 - NO EXTRA MARKETING MATERIALS
 - HIGHLIGHT LIKELY PERSONNEL
 - CONSULTANTS LIST
-
- NUMBER OF FIRMS SELECTED IS NOT KNOWN
-
- SELECTION COMMITTEE IS OUSD AND PROGRAM MANAGEMENT STAFF
-
- STATEMENT OF AGREEMENT REVIEW



Architectural Services RFQ 2021- 022





ARCHITECTURAL SERVICES

RFQ# 2021-022

QUESTIONS DUE FEBRUARY 23, 2021 5:00PM ASHLEY.GERHARD@OSIDE.US

PROPOSALS DUE MARCH 9, 2021 2:00PM