



ADDENDUM #1 - RFQ 2021 -21-054Q
 REQUEST FOR QUALIFICATIONS FOR MATERIAL
 TESTING AND SPECIAL INSPECTION SERVICES
 For Oceanside Unified School District

NOTICE TO PROPOSERS

ADDENDUM #1

RFQ #2021-21-054Q Material Testing & Special Inspection Services for Oceanside Unified School District

Oceanside Unified School District

The following changes, additions, deletions, clarifications or corrections shall become part of the Request for Proposals for the above listed project. This Addendum #1 forms a part of the RFQ document and modifies the original documents. **Addendum #1 MUST be Acknowledged in the cover letter.** Failure to do so may subject response to disqualification.

Oceanside Unified School District	PROGRAM MANAGER: CCM/MAAS
Material Testing and Special Inspection Services	Program Manager: Penny McGrew
RFQ QUESTION	RFQ RESPONSE
Under the scope of work, item 2, the RFQ asks the firm to commit one project inspector who will report to the District’s DSA Class 1 PI. Are you looking for the awarded firm to provide a DSA Project Inspector or a lead special inspector who could oversee all testing and inspection required?	The District is seeking a lead special inspector and firms that can provide material testing and special inspections. DSA Project Inspectors were referenced in error. Please disregard any reference to DSA PI in the RFQ.
On page 6 of the RFQ, under item 6, Personnel and Capabilities, the District is asking for resumes of all individuals available for providing the anticipated services but gives a 1 page limit. Is that one page per individual or for the entire section?	Please include an overview of your staffing capabilities in the RFQ 1 page limit. Include any additional resumes under the additional information tab, if needed. Please do not submit additional marketing materials.
If the Personnel and Capabilities section is only 1 page, can we assume that the resumes can go into the additional information and comments section? (Question continued on next page)	Please include an overview of your staffing capabilities in the RFQ 1 page limit. Include any additional resumes under the additional information tab, if needed. Please do not submit additional marketing materials.

<p>For item 10, Unit Rate Pricing Sheet, our typical rate sheet is 3 pages including laboratory testing rates. Does the District want the testing rates?</p>	<p>Please include your staffing rates in the 1 page limit section. Lab rates may be included in the additional information section, as needed. Please do not include additional marketing materials.</p>
<p>If the District would like laboratory testing rates, would they go in the section for item 10 (in which case would the District expand the page limit to at least 3 pages?) or in the additional information and comments section?</p>	<p>Please include your staffing rates in the 1 page limit section. Lab rates may be included in the additional information section, as needed. Please do not include additional marketing materials.</p>
<p>Item 5 on page 5 of the RFP, Recent Experience: Are project experience descriptions included in the one page limit?</p>	<p>Please provide an overview of relevant recent experience in the appropriate section. Additional relevant experience may be included in the additional information section, as needed. Please do not include marketing materials.</p>
<p>Item 6 on page 6 of the RFP, Personnel and Capabilities: With this being an on-call contract, we would typically provide qualifications for our large pool of professional, field, and laboratory staff. Are resumes included in the one page limit listed for this item?</p>	<p>Please include an overview of your staffing capabilities in the RFQ 1 page limit. Include any additional resumes under the additional information tab, if needed. Please do not submit additional marketing materials.</p>
<p>Item 10 on page 7 of the RFP, Unit Rate Pricing Sheet: Is the District only interested in staff hourly rates? We would like to offer our lab rate sheet as well but that would push the section to 2 pages.</p>	<p>Please include your staffing rates in the 1 page limit section. Lab rates may be included in the additional information section, as needed. Please do not include additional marketing materials.</p>
<p>Does the District only want short paragraphs for each person’s qualifications to serve as “brief resumes” fitted on a single page? If so, would the District accept full (single page) resumes included in an appendix to meet the page requirement for this section?</p> <p>OR</p> <p>Does “not to exceed 1 page” not apply to the whole section, but rather the just to the individual resumes that would be included in this section should not exceed one page each?</p>	<p>Please include an overview of your staffing capabilities in the RFQ 1 page limit. Include any additional resumes under the additional information tab, if needed. Please do not submit additional marketing materials.</p>
<p>Since this RFP is for multiple projects with different scope and size, would the District consider expanding the page requirements for this section for firms to provide pricing for all requested and future services that would cover other scope of work variables not listed in the Sample Scope of Work provided in the RFP?</p>	<p>Please include your staffing rates in the 1 page limit section. Lab rates may be included in the additional information section, as needed. Please do not include additional marketing materials.</p>
<p>Section 10 – Unit Rate Sheet: Is there a form we should be filling in or including our own rate sheet? If it is our own format rate shet, can this be more than 1 page or included in the appendix?</p>	<p>Please include your staffing rates in the 1 page limit section. Lab rates may be included in the additional information section, as needed. Please do not include additional marketing materials.</p>

<p>Should the Unit Rate sheet in separate envelope? Or just under a separate tab in the proposal?</p>	<p>There is no need to provide rates in a separate envelope. Please include your staffing rates in the 1 page limit section. Lab rates may be included in the additional information section, as needed. Please do not include additional marketing materials.</p>
<p>Section 6 – Personnel & Capabilities: does the one page limit apply PER resume or one page total. If only 1 page total, can we include the resumes in the appendix?</p>	<p>Please include an overview of your staffing capabilities in the RFQ 1 page limit. Include any additional resumes under the additional information tab, if needed. Please do not submit additional marketing materials</p>
<p>Due to Covid-19 restrictions, are we able to submit the proposal electronically?</p>	<p>The District is unable to receive electronic submittals at this time.</p>
<p>In regards to the insurance requirement to provide a 30-day notice of cancellation: are we able to have the 30-days waived?</p>	<p>The District will not waive this requirement.</p>

END OF ADDENDUM #1