



REQUEST FOR PROPOSAL

RFP No. 2024-21-150P

DSA Project Inspector of Record Services Surfside Modernization Increment No.1

Please email proposal by
April 26, 2024, at 2:00pm
to Derrick Watkins, Sr. Project Manager
derrickwatkins@maasco.com

Non-Mandatory Site Visit: **Wednesday, April 17, 2024 @ 2:30pm**

2:30pm – 3:30pm	Surfside Educational Academy	1125 South Ditmar Street Oceanside, CA 92054
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Company Name: _____ Contact: _____

Address: _____ Phone #: _____

Email Address: _____ Fax: _____

The Oceanside Unified School District is soliciting DSA Inspector of Record Services proposals for the following public works projects.

Project Names:

- Surfside Educational Academy Campus Modernization Increment #1,
Project No. 801-735

Scope:

Provide competent and proactive project inspection per the requirements of Part 1, Title 24 of the California Code of Regulations, and perform all duties required of DSA Project Inspectors. Review proposed addenda, change order requests, submittals, and RFIs for compliance with construction plans, specifications, and best industry practices. Monitor and coordinate geotechnical and special inspections when required by the Contractor. Advise the Architect and District of all non-compliant construction activities. Provide the District with daily inspection reports on a weekly basis and others when required or requested. Reports should include, but are not limited to, work performed, unresolved issues, schedule progress, workers on site, weather conditions, quality control, submittal status, and reporting of any other relevant items.



Attend all construction meetings. The work is scheduled to tentatively begin June 24, 2024 and the completion date is anticipated to be September 27, 2024. Estimated duration of the project is 3 months; however, please include one (1) month for pre-construction DSA document submittal and one (1) month for DSA closeout. Construction budget is \$27.5M.

RFP Timeline:

- **Friday, April 12, 2024:** RFP distributed to Board Approved DSA Inspection Services Pool with project scope, budget, and corresponding attachments.
 - *Attachment 1- AERIAL SITE MAP of Surfside Educational Academy*

- **Wednesday, April 17, 2024, beginning at 2:30pm:** Non-Mandatory Job Walk/Site Visit
 - **NOTE:** *If you are not interested in participating in the site walk, or will not attend, please notify Derrick Watkins prior to the Non-Mandatory Job Walk/Site Visit.*

- **Friday, April 19, 2024, by 11:00am:** RFI due to Derrick Watkins via email.

- **Monday, April 22, 2024, at 2:00pm:** RFI response delivered via email.

- **Friday, April 26, 2024, by 2:00pm:** Proposals due to Derrick Watkins via email.

- **May 14, 2024:** Award of selected Architectural Services Firm at the Board of Education meeting.

Signature

Date

Please include in the proposal:

- This cover letter
- Three (3) examples of similar project experience within the last three (3) years, including total project cost
- Project fees, including a rate sheet for additional services
 - Total proposed lump sum, along with a breakdown of the cost for each of the phase (pre-construction, construction, and closeout).

