



**REQUEST FOR PROPOSAL**

**RFP No. 2024-21-154P**

**DSA Project Inspector Services  
Jefferson Middle School Modernization Phase 1**

Please email proposal by  
**April 29, 2024, at 2:00pm**  
to Derrick Watkins, Sr. Project Manager  
derrickwatkins@maasco.com

Non-Mandatory Site Visit: **Friday, April 19, 2024 @ 2:30pm**

2:30pm – 3:30pm	Jefferson Middle School	823 Acacia Street Oceanside, CA 92054
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Company Name: \_\_\_\_\_ Contact: \_\_\_\_\_

Address: \_\_\_\_\_ Phone #: \_\_\_\_\_

Email Address: \_\_\_\_\_ Fax: \_\_\_\_\_

The Oceanside Unified School District is soliciting DSA Project Inspector Services proposals for the following public works projects.

**Project Names:**

- Jefferson Middle School Modernization Phase 1, Project No. 858-710

**Scope:**

Provide competent and proactive project inspection per the requirements of Part 1, Title 24 of the California Code of Regulations, and perform all duties required of DSA Project Inspectors. Review proposed addenda, change order requests, submittals, and RFIs for compliance with construction plans, specifications, and best industry practices. Monitor and coordinate geotechnical and special inspections when required by the Contractor. Advise the Architect and District of all non-compliant construction activities. Provide the District with daily inspection reports on a weekly basis and others when required or requested. Reports should include, but are not limited to, work performed, unresolved issues, schedule progress, workers on site, weather conditions, quality control, submittal status, and reporting of any other relevant items.

The work is scheduled to tentatively begin June 7, 2024, and the completion date is anticipated to be August 14, 2024. The estimated duration of the project is 2 months; however, please include one (1) month for pre-construction DSA document submittal and one (1) month for DSA closeout. Construction budget is \$33.2M.

**RFP Timeline:**

- **Wednesday, April 18, 2024:** RFP distributed to Board Approved DSA Project Inspector Services Pool with project scope, budget, and corresponding attachments.
  - *Attachment 1- AERIAL SITE MAP of Jefferson Middle School*
- **Friday, April 19, 2024, beginning at 2:30pm:** Non-Mandatory Job Walk/Site Visit
  - **NOTE:** *If you are not interested in participating in the site walk, or will not attend, please notify Derrick Watkins prior to the Non-Mandatory Job Walk/Site Visit.*
- **Tuesday, April 23, 2024, by 11:00am:** RFI due to Derrick Watkins via email.
- **Thursday, April 25, 2024, at 2:00pm:** RFI response delivered via email.
- **Monday, April 29, 2024, by 2:00pm:** Proposals due to Derrick Watkins via email.
- **Notice of Intent to Award:** Tuesday, April 30, 2024
- **May 14, 2024:** Award of selected DSA Project Inspector Services Firm at the Board of Education meeting.
- **May 15, 2024:** Notice to Award
- **May 29, 2024:** Notice to Proceed

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Signature

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Date

Please include in the proposal:

- This cover letter
- Three (3) examples of similar project experience within the last three (3) years, including total project cost
- Project fees, including a rate sheet for additional services
  - Total proposed lump sum, along with a breakdown of the cost for each of the phases (pre-construction, construction, and closeout).

**ATTACHEMENT 1**

