

RFQ 2024-21-161Q ARCHITECTURAL SERVICES

ADDENDUM #1

The following changes, additions, deletions, clarifications, or corrections shall become part of the Request for Qualifications for the above-listed project. This Addendum #1 forms part of the RFQ document and modifies the original documents. **Addendum #1 MUST be acknowledged in the cover letter.** Failure to do so may subject the response to disqualification.

Oceanside Unified School District	Program Management: CCM/MAAS
RFQ 2024-21-161Q Architectural Services	Program Manager: Fred Parker

Informational Updates
1. Clarification to “Scheduled Activities” on page 4 – RFQ Question Responses sent via email and shall be posted to the website by May 24, 2024, by 2:00pm
2.

Question	Response
1. The RFQ requests an original copy (with wet signatures) and also states 3 physical copies should be submitted. Can you confirm that this should consist of 1 original and 2 duplicate copies?	Correct. One (1) original copy with a wet signature and two (2) additional copies for a total of three (3) complete hard copies.
2. The RFQ lists, on page 12, titles and content for the various appendices. On page 14, under “k. Appendices,” the list is different. Which list shall we use? Please advise	Please use “Appendices” listed on page 14.
3. Can we include our certificate based on the limits AVR Studio currently has available and a letter from our insurance stating when we are awarded the project we will increase our insurance to add a \$3M/\$1M Specific Job Excess endorsement.	Yes.
4. In section i, Insurance, it is noted that consultants shall obtain Sexual Abuse and Molestation coverage. The next paragraph also notes the exemption if there	Yes.

RFQ 2024-21-161Q ARCHITECTURAL SERVICES

ADDENDUM #1

Question	Response
will be no contact with District pupils. Is a letter from our insurer, attesting to our ability to obtain the coverage, required for this submittal? Please advise.	
5. What delivery method(s) does the district prefer to use?	The district has used the following delivery methods: Design-Build Design-Bid-Build CM Multi-Prime
6. Can the district provide more details for the evaluation and scoring of RFQ submittals? Specifically, how are each of the required content sections weighed?	RFQs will be scored on the following scale: Format/content of RFQ = 25 points maximum Fee = 10 points maximum Experience = 40 points maximum Personnel = 25 points maximum Regulatory offices = 15 points maximum Insurance = 10 points maximum Litigation = 10 points maximum Appendices = 15 points maximum Total of 150 points maximum
7. Regarding Section f. Experience (pages 13-14) ‘...Include your Firm’s change order history and a summary of change orders for three (3) California K-12 projects which were completed over the last three (3) years...’ will the district approve of including community college projects within the last 6 years?	Yes.
8. (pg 2, Section 2.a.) Please confirm that the standard District Documents, Form, and Additional Information included in the RFQ are the most recent versions of the documents, or provide location where most recent versions can be found.	Yes.

RFQ 2024-21-161Q ARCHITECTURAL SERVICES
ADDENDUM #1

Question	Response
9. (pg 9, Section 9.d.) We perform Architectural Services in-house, which we plan to specify in parts A and B. On our team we plan to include engineering sub-consultant firms (i.e. Structural, MEP, etc.) – which category would these firms fall under: part C (as Professional consultant’s services provided under our firm), or part D (as Services not provided in-house, but as a part of our team)?	Part D.
10. (pg 9, Section 9.e.E.) Do we need to include the hourly rates listed for our professional engineering sub-consultants as well, or Architectural firm only?	Yes.
11. (pg 10, Section 9.f.A.) Do projects listed need to be completed construction, or are completed programming / assessments allowed to be listed for projects that have yet to move forward into design and construction?	Both.
12. (pg 10, Section 9.f.B.) Please clarify “current construction costs” of current in-progress projects in various phases. Can this include the latest ROM, client budget, or estimated construction costs?	All of the above.
13. (pg 11, Section 9.f.H.) Is the District requesting (2) projects with (1) contact each, for a total of (2) client contacts, or (2) projects with (2) contacts each, for a total of (4) client contacts?	One (1) contact each.
14. (pg 11, Section 9.g.D.) Can subpoints 1 – 5 be included within the Personnel’s single page resume in the Appendix, or should	Yes.

RFQ 2024-21-161Q ARCHITECTURAL SERVICES

ADDENDUM #1

Question	Response
these points be included for each Personnel in the RFQ body (and within the 30-page limit)?	
15. (pg 13, Section 9.i.) Is it acceptable to provide the requested Insurance limits per the RFQ, but provide the specific certificate of liability insurance issued for “All OUSD Projects” upon selection into OUSD Pool?	Yes.
16. (pg 14, Section 9.k.A.) Is the Addenda Acknowledgement Form included with Addenda as they are posted, or can you please provide location of this Form for use?	All addenda must be acknowledged in the cover letter submitted by the firm.
17. In Section 2. General Instructions, bullet H Exceptions/Deviations, the RFQ instructions are that exceptions or deviations must be segregated as a separate element. Can we include comments to the District’s agreement in the appendix?	Yes.
18. Under Section F. Experience, subsection f, at what phase would the District require a firm’s willingness to commit to any cost estimate?	Firms should design to the project budget.
19. Section I. Insurance, the language states that consultants shall provide the District with a Certificate of Insurance showing a minimum of \$5,000,000 professional liability coverage (including employment practices coverage). Employment practices coverage is not included under any professional liability policy,	District requirements are as follows: Consultant shall provide District with a Certificate of Insurance showing a minimum \$1,000,000 combined single limits of general liability and automobile coverage as required by the State of California. Consultant shall provide District with a Certificate of Insurance showing a minimum \$5,000,000 professional liability coverage (including employment practices coverage). Consultant shall also

RFQ 2024-21-161Q ARCHITECTURAL SERVICES

ADDENDUM #1

Question	Response
therefore, what is the District looking for here?	obtain Sexual Abuse and Molestation coverage specially for the perils of molestation, sexual misconduct, or allegations of sexual abuse in an amount not less than \$1,000,000 aggregate.
20. Attachment C., Consultant Declaration, question 1 regarding certificate of insurance that demonstrates a valid insurance policy with policy limits of at least \$1,000,000 per occurrence and \$3,000,000 aggregate, which insurance policy is this referring to?	See question #19.
21. Section 9. Submittal Requirements requires us to include a litigation history for five years. However, question 6 on the Consultant Declaration states 10 years. Can the District confirm whether the litigation history should be five years or 10 years?	Five (5) years.
22. The RFQ states that three (3) complete hard copies and one (1) digital file are required, however, the RFQ also mentions wet signatures. Can the District confirm how many original copies are required?	See question #1.

END OF ADDENDUM #1